

Acadiana Area Human Services District-Board Meeting Minutes

Tyler Mental Health

September 24, 2012

Members Present:

Gwen Klorer, (Vermilion Parish); Patricia LaBrosse, (Lafayette Parish); Kay Marcel, (Iberia Parish); George McHugh, (St., Martin Parish); Mary Neiheisel, (Lafayette Parish), John Pitre, (Evangeline Parish); Bryan Vidrine (Evangeline Parish)

Members Absent: Georgie Blanchard, (St. Martin Parish); Claude Devillier, (St. Landry Parish); Charles Labbe, (Acadia Parish)

Employees: Brad Farmer, Executive Director; Jennifer Sonnier, Administrative Assistant

Others: Russell Semon (DHH)

Agenda Item	Discussion	Action
Call to Order		George McHugh, Chair, at
		6:18 p.m.
Roll Call	board members personally present.	
Quorum	board members personally present.	Quorum announced by
		secretary.
Agenda/Amendments	Mr. McHugh, Chair, asked for additional agenda	Agenda approved.
	items. No other items added to agenda.	
Guests	Welcomed by Chair.	Jennifer Sonnier,
	Dr. Stanley Hoover, Psychiatrist.	Administrative Assistant was
N	Russell Semon, DHH	again introduced.
Minutes of August 27, 2012	Gwen Klorer/Bryan Vidrine	Minutes approved.
	moved/seconded approval of minutes of August 27,	
Danarta	2012.	
Reports	Mr. Farmer requested that board members sign the	
Brad Farmer, ED	roll for August 27 and September 24, 2012. Roll	
	should be signed for each meeting for tracking	
	purposes.	
	Mr. Farmer discussed the resolution giving the E. D.	
	the authority to work overtime. J. Sonnier explained	
	that the ED's hours are 8-4:30 and deviation in	
	excess of those hours requires paperwork for each	
	day. The resolution will reduce the time and the	
	paper work.	
	Mr. Farmer presented the "Investing in CAPital	
	Training Series" to be held in Baton Rouge, New	
	Orleans, and Shreveport in October and November.	
	Oricans, and sineveport in October and November.	
	M. Francisco de la california de la cali	
	Mr. Farmer reported and distributed the phase 2	

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Agenda Item	Discussion	Action
	Readiness Assessment Team evaluation/report.	
	Some Policies need to be written and others need	
	revision. Overall, improvements need to be made as	
	we progress forward in our purpose.	
Board Action	B. Vidrine/G.Klorer moved/seconded that AAHSDB	Motion carried.
	should participate in the "Investing in CAPital	With the carried.
	Training Series."	
	Training Series.	
	B. Vidrine/K. Marcel moved/seconded the Board	Motion carried and resolution
Overtime for ED	Resolution for compensatory overtime for the ED.	signed by President, McHugh.
	Resolution for compensatory overtime for the LD.	
Policy Governance and bylaws	Discussion by board members and explanation by	
review	B. Farmer and R. Semon regarding agenda calendar	
10,10,11		
	and governance policies.	
	G. Klorer/B. Vidrine moved/seconded the adoption	Motion carried.
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	of the agenda calendar as presented.	
	Review of October-December governance policies,	
	led by G. Klorer was done and changes will be	
	reflected in Governance Policies.	
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Public Comments	None.	
Comments from chair	None.	
Comments from chan	None.	
Other	B. Farmer reminded board members of meeting	
	schedule limits set at last month's staff meeting and	
	meetings should last no longer than 1 hr and 15	
	minutes.	
	minutes.	
	P. LaBrosse questioned the orientation process (i.e.,	
	for board replacement). G. McHugh gave G.	
	Blanchard documents and description of duties as	
	new board member for her orientation. R Semon	
	stated will forward copy of orientation checklist	
	which can be added to the appendix. Mr. Semon will	
	also provide a copy of the Board Members Job	
	Description.	
	G Klorer suggested board members review and	
	possibly adopt at the next meeting, if necessary, the	
	ED Evaluation emailed from R. Semon	
	Gwen recommended board members also review	
	notes sent by R. Semon regarding the Governance	
	Policies and be prepared at next meeting to discuss.	
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Agenda Item	Discussion	Action
	Questions about the policy can be emailed directly to	
	R. Semon.	
	Board discussion led by G. Klorer regarding the need for a process in which the ED can report, yes or no decisions/refusals, to the Board in regard to Unity of Control.	
Date and location of Next Meeting		October 22, 2012 @ 6:15p.m. Location: Tyler Mental Health Center – 302 Dulles Drive, Auditorium 2, Lafayette, LA
Adjournment	G Klorer/P LaBrosse moved/seconded adjournment of meeting.	Meeting adjourned at 8:00 p.m.
Submitted by Secretary		Mary S. Peineisel Secretary, AAHSDB